

ALBURY PARISH COUNCIL / STAR ENERGY LIAISON WORKING GROUP

Minutes of a meeting held Tuesday 14th July 2009

Present: Cllr Nick Wenman, Cllr John Brockwell, Cllr Peter Gellatly, Sophie Tucker (Star Energy Project Manager), Joseph From, (Star Energy Drilling Manager), Barrie Hedges (Daybreak Communications).

Apologies: Joanna Cadman (clerk to Albury Parish Council)

1 Review timings against project plan

Civils site preparation works were completed 17th June. Mobilisation of the drilling rig began 18th June 2009 and was largely complete by 30th June 2009. However, an unforeseen maintenance issue arose with the main generators and caused a delay to the drilling programme, which remained the case at the time of the meeting.

The following key durations continued to be planned, assuming one well was needed. If all went to plan, rig demobilisation could take place mid October 2009.

<i>No</i>	<i>Activity</i>	<i>Duration</i> <i>(days)</i>	<i>Duration</i> <i>(weeks)</i>	<i>Working hours</i>
1	Rig mobilisation	completed		
2	Drilling - reach target location	70	11.7	24/7
3	Drilling - log and run liner	12		24/7
4	Rig demobilisation	16	3.2	Mon-Fri 0800-1830 (Sat 0800-1300)

Action: Members of the Working Group to be advised by Star Energy within 24 hours of the start of drilling.

2 Review planning conditions

Planning conditions continued to be managed and monitored by Star Energy. Condition 4 would require notification to Surrey County Council within seven days of the commencement of drilling.

In accordance with Condition 22, some 700 newts had been rescued from the ditch surrounding the site and safely relocated within the area.

ST confirmed that trees of local origin would be used in the restoration of the car parking area alongside the entrance road.

An update was provided on the Conditions which require submission to Surrey County Council:

<i>Condition</i>	<i>Key Issue</i>	<i>Submitted to SCC</i>	<i>Approved by SCC</i>	<i>Notes</i>
11	Protection of the water environment	30/4/09 (civils only)	-	Environment Agency (EA) queries being addressed.
		- (drilling only)	-	Details for drilling being discussed with the EA.
		- (testing only)	-	Details for testing to be submitted before testing commences.
14	Traffic Management Plan (TMP)	17/4/09	n/a	No further action required. Star Energy and their Contractors are proactively managing the TMP.
18	Breeding Birds	27/2/09	5/6/09	No further action required unless additional surveys are required because of any hiatus in activity between drilling, testing, restoration.
19	Badgers	17/2/09	24/2/09	No further action required.
20	Bats	17/2/09	5/6/09	No further action required.
22	Newts	24/3/09	-	SCC approval overdue.
24	Car Park Restoration	4/6/09	-	SCC approval anticipated August 2009.

3 Traffic

3.1 Drilling rig trailer

The drilling rig arrived on 18th June 2009, an operation which went smoothly with no local inconvenience.

3.2 Traffic Management Plan (TMP)

Traffic management had been going well to date and the Traffic Management Plan was being strictly complied with.

3.3 Photographic Surveys

A total of seven photographic surveys had taken place to date and no significant discrepancies noted. The surveys would be undertaken monthly during the drilling phase when traffic movements would be at a reduced level compared to that originally anticipated for the civils site preparation phase.

3.4 Main contractors during drilling

As per the request made at the previous meeting, a list of contractors whose vehicles would be engaged during the mobilisation and drilling stages was provided to the Working Group. No project HGVs should pass through the village itself.

4 Noise

Noise monitoring continued to go well and there had been no known contravention of the planning conditions. The noise monitoring programme included:

- a site microphone linked to a computer which provides 'real time' traffic light style warnings if there is any likelihood of noise conditions being exceeded over any half-hour period.
- weekly visits by acoustics consultants who visit the Wellsite and key properties several times over the course of a day.

5 Security

There had been no security issues at the Wellsite. During the current stage, there was a 24/7 presence at the site.

6 Restoration

Apart from the recent submission to Surrey County Council regarding Planning Condition 24 and restoration of the temporary access track car park, there was no change to the overall restoration plans since the last Albury Working Group meeting.

Action: it was agreed that ST would remove this item from the Agenda for forthcoming meetings.

7 Communications

The communications programme was progressing as follows:

- personal contact was being maintained with residents at The Bungalow and Keepers Cottage and being sought with the residents of Park Road prior to drilling
- a 24-hour complaint line continued to operate
- the general Star Energy information line continued to be available in work hours

- the project website had been updated in line with progress and now carried working group reports and minutes. Progress photos would be added shortly.
- a news release was being prepared re the translocation of newts to Chilworth School
- an update could now be provided as required for the parish newsletter and website

Action: Link to be provided from parish council website to the project website (NW / JC);

Action: Star Energy to provide a project update for use in the parish magazine and website (BH).

7.1 Other community activity

The Star Energy Community Fund had now dispensed 2009/10 grants to:

- Albury Parish Council for its village enhancement project (£10,000)
- Albury Old Parish Church for Albury Flower Festival (held mid June) (£2,500)
- Relate West Surrey for the Relateen youth counselling project (£6,200)
- Blackheath Church Mural Restoration (£9,000)
- Shere Recreation Ground improvements (£9,000 agreed but yet to be dispensed)

Star Energy had separately contributed £500 towards the costs for the Albury Village Weekend (18 -19 July).

Action: The Star Energy Community Fund timetable for 2010 grants would be provided at the next meeting (BH).

8 Complaints

No complaints had been received to date.

9 Next meeting

The next meeting would be at 6pm on Thursday 1st September and would be preceded by a site visit starting at 4pm from Albury Hall.

Action: site safety clothing to be organised for all visitors on the site visit (ST)

Action: names of site visit attendees from Working Group to be advised to ST (NW/JC)