

ALBURY PARISH COUNCIL / STAR ENERGY LIAISON WORKING GROUP

Minutes of a meeting held Monday 23rd March 2009

Present: Cllr Nick Wenman, Cllr Peter Gellatly, Mr Philip Wolfe (local resident), Sophie Tucker (Star Energy), Mrs Joanna Cadman (Clerk to Albury Parish Council) Barrie Hedges (Daybreak Communications).

1 Review timings against project plan

The overall timetable had slipped pending discharge of the planning condition re breeding birds. Civil engineering work would not now start before late April 2009, with rig mobilisation and subsequent drilling commencing in June 2009.

2 Review planning conditions

The planning permission was granted with 36 conditions which have to be managed by Star Energy. These include:

- Four conditions requiring notifications to SCC at key stages through the project
- Protection of the water environment – oils etc storage details
- Traffic Management Plan (see below)
- Breeding birds – approval anticipated late April 2009
- Badgers – approved 24 February 2009 (no active setts, plus the works will not disturb any foraging areas or badger movements)
- Bats – approval anticipated mid-April 2009 (work does not affect bat roost trees)
- Newts – approval anticipated early May 2009 (newts to be relocated)
- Car park restoration (to be submitted within one month of civils site preparation starting).

Action: Agreed that SE will provide APC with copies of all planning condition submissions at the same time they go to SCC

3 Traffic

- The drilling rig trailer is 15.5m long, 2.73m wide and 4.25m high. This is within the standard allowable dimensions for an HGV.
- SE had undertaken a comprehensive assessment of all individual comments received on its previously circulated Traffic Management Plan Rev 1 (see appendix attached)
- SCC traffic consultant had reviewed the Traffic Management Plan and verbally advised acceptance with no proposed changes.
- Input now awaited from key contractors pending contract awards. Contractor selected for sensitivity to the needs of the site and of the community.
- Key voluntary improvements proposed by SE:
 - managing project HGVs to avoid them passing on New Road
 - discouraging HGV movements during school bus run hours and morning/evening 'rush' hours

- Prior to site works, Star Energy proposes to carry out a photographic audit of New Road, the section of the A248 between New Road and the A25 and the A248/A25 junction, marking on a map the locations where damage is already apparent. Weekly photographic inspections will then be carried out during the site preparation phase, reducing to monthly photographic inspections during the drilling and testing phases. If any damage occurs it will be difficult to ascertain whether this was by project related vehicles or otherwise.
- ST stressed that, whilst the maximum anticipated number of HGVs accessing the site could reach seven per hour on isolated occasions during site preparation, this would never mean as many as 77 per day
- Contractor would not be allowed to speed up civils work by increasing HGV flows.
- HGVs would not be allowed to back up on New Road.

Action:

- SE will provide APC with more detailed HGV figures as soon as they are available and within two weeks before work starts
- SE will contact SCC to check school bus traffic using New Road
- JC will advise dates and times for children's Friday cricket at Albury cricket ground
- The rig trailer traffic route will be provided to APC once it is established
- ST to invite APC representative to be present for photo audit of New Road.

4 Footpath along New Road

Preliminary discussions have taken place with SCC Rights of Way Officer, James Browne re the options of (a) a new footpath along New Road and (b) repairing the existing bridleway 240.

Action: ST to organise site meeting with James Browne, Roy Hogben and Michael Baxter.

5 Noise

The noise monitoring scope has been awarded and consist of:

- Weekly noise survey visits at random times during daytime or nighttime. Noise will be measured at the wellsite and close to the nearest residential properties. A report will be issued.
- A noise monitor and weather station will be erected at the wellsite that will record noise levels and weather conditions at all times during site working hours. The data from this noise monitor will be used to support the assessment of any noise related complaint and enable the site manager to see the site noise levels in 'real time'.

Noise monitoring will commence upon start of start site preparation works and be in place until completion of the drilling and testing phases.

6 Security

SE is progressing contract awards for site security. APC members advised of recent thefts in the area that may signify a greater risk.

Action: JC will provide ST with contact details for local policeman Nick Sharpe

7 Restoration

Two separate restoration plans will be in place for:

1. Restoration of the temporary car park along the existing access track after completion of the drilling and testing phases.
2. Restoration of the wellsite. Subject to any further activity (and associated planning permissions) on site, the site must be restored to forestry after 3.5 years.

8 Communications

Key elements of the communications programme are as follows:

- Handout will be distributed throughout the village at least one week before civils site preparation work starts
- Personal contact is being maintained with residents at The Bungalow and Keepers Cottage
- 24-hour complaint line available when work starts
- General Star Energy information line available in work hours
- Project website will be updated in line with other information and will include progress reports
- Site sign will be erected at entrance which includes information line number
- Media briefing before work starts (info also available via parish magazine and website)
- Visits at key stages.

Action: Agreed that a briefing for the public should be arranged from 7.30pm on Monday 27th April, immediately following the next working group meeting. To be promoted through the handout and via APC channels

9 Complaints

The 24-hour complaints procedure will be as follows:

1. Calls received by Shift Supervisor at SE Humbly Grove control room
2. He will call Wellsite where SE Site Manager will aim to immediately resolve or mitigate the issue
3. SE Site Manager will call the SE Senior Manager
4. SE Senior Manager will follow up any further communications.

10 Next meeting

Monday 27 April 2009 6pm, Albury Library Reading Room.